

FY 2002/2003 HOUSEHOLD HAZARDOUS WASTE GRANT SCORING CRITERIA – 11th Cycle

Applicants must score 70% (77 points) of the total possible 110 points to be considered for grant funding

GENERAL REVIEW CRITERIA

Points	Description
20	<p>1. NEED - Provides convincing reasons why the project should be funded</p> <ul style="list-style-type: none"> Grant proposal clearly describes and demonstrates the local or statewide need for the project as related to the establishment of new programs, or expansion of existing programs, that address the proper management of HHW. Addresses identified gap in service availability or current unmet need Supports the existence of the problem with surveys and/or studies Adequately describes any health and safety threats or environmental concerns Identifies existing and previous grant work that supports the project or justifies a different approach
10	<p>2. OBJECTIVES - Grant narrative is sufficiently detailed to determine that the project:</p> <ul style="list-style-type: none"> Is based on identified need described in the narrative Describes specific and measurable goals and objectives and how they relate to the need
10	<p>3. METHODOLOGY –Describes by task the activities to be undertaken to achieve the objectives. Includes completion of the Work Statement form.</p> <ul style="list-style-type: none"> Describes why the proposed activities are the best way to address the identified need Identifies staffing required to carry out the proposed project Describes involvement of cooperating organizations Presents a specific plan for future funding Work Statement demonstrates that objectives can be achieved with available time and resources
7	<p>4. EVALUATION – Grant proposal describes a method to evaluate the success of the project and determine whether objectives were accomplished.</p> <ul style="list-style-type: none"> Includes both process and outcome evaluation Describes a method for evaluating and modifying methods during project implementation Describes clearly the criteria for determining success States who will be responsible for the evaluation Explains any statistical tests or questionnaires to be used Describes any evaluation reports to be produced
10	<p>5. BUDGET - Grant proposal sufficiently demonstrates that the proposed expenses are reasonable.</p> <ul style="list-style-type: none"> Quotes, estimates or other documentation to support the costs claimed are provided All program elements described in the grant narrative and work statement are itemized in the budget Cost savings are described, e.g., use of volunteer labor, in-kind services, recycling options, use of existing promotional material, etc. Budget items for managerial costs, contingency or miscellaneous are clearly described and kept to a minimum
5	<p>6. COMPLETENESS, LETTERS OF SUPPORT, EXPERIENCE, ETC. Grant proposal is clearly presented and complete as required in the application instructions including adherence to all specified deadlines. Includes evidence that the applicant or its contractor(s) have sufficient staff resources, technical expertise, and experience successfully managing grant programs, to carry out the proposed project. Includes completed Summary of Used Oil & HHW Grants Form.</p> <ul style="list-style-type: none"> Includes letters of support for the project Addresses ability of applicant to coordinate contracted activities and past Used Oil/HHW grant performance. Includes resumes and/or background statements for key project personnel and contractors, references, etc.
16	<p>7. EVIDENCE OF A RECYCLED-CONTENT PURCHASING POLICY OR DIRECTIVE. Applicant demonstrates evidence of recycled content policy by the purchase of recycled-content products, recycled or reused products, such as re-refined oil, recycled-content paper, use of compost and mulch, and other “green” products or materials, or engages in other waste reduction activities where appropriate and feasible. Applicant will be awarded points if:</p> <ul style="list-style-type: none"> Policy is in place or has been adopted during the application period by the applicant, or its governing body Applicant, or its governing body, can provide evidence of sustainable practices pertaining to re-refined oil within the past year Applicant, or its governing body, proposes to evaluate their Recycled-Content Products (RCP) purchasing policy annually. Evaluation should address the positive and negative features, the sustainable practices performed during the past year and a plan to increase the percentage of RCP by applicant.

78	TOTAL POSSIBLE GENERAL REVIEW CRITERIA POINTS
PROGRAM CRITERIA	
Points	Description
3	8. APPLICANT PROPOSES TO ESTABLISH A NEW PROGRAM FOR HHW COLLECTION IN RURAL AREAS AND OR SMALL CITIES.
2	9. APPLICANT PROPOSES TO ESTABLISH A MULTI-JURISDICTIONAL HHW PROGRAM THAT ADDRESSES REGIONAL NEEDS.
5	10. APPLICANT DID NOT RECEIVE A HOUSEHOLD HAZARDOUS WASTE GRANT AWARD DURING THE LAST TWO CYCLES – HD10 (01-02), HD9 (00-01)
12	11. APPLICANT PROPOSES TO ESTABLISH AN HHW COLLECTION PROGRAM AND/OR AN HHW COLLECTION EDUCATION PROGRAM TARGETING UNDERSERVED POPULATIONS. Grantee should be able to clearly articulate a specific strategy for targeting this population taking into consideration cultural differences, levels of education, economics, and accessibility to HHW collection.
10	12. APPLICANT PROPOSES TO <u>EXPAND</u> EXISTING PROGRAMS OR INITIATE A NEW HHW PROGRAM TO INCLUDE COLLECTION OF E-WASTE, U-WASTE OR PAINT.
32	TOTAL POSSIBLE PROGRAM CRITERIA POINTS
110	TOTAL POSSIBLE SCORE (Total of General Review Criteria and Program Criteria Points)